

## Hunter Dylan Moritz

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Contact or Hiring Manager Name

Company (Agency) Name

Company (Agency) Address

Phone Number

Email (if applicable)

To Whom it May Concern (unless you know their name then put Dear, xyz),

I am writing to express my enthusiastic interest in the \_\_\_\_\_ position at \_\_\_\_\_. With a robust background in criminal justice and extensive experience in management roles, emphasizing leadership, crisis management, and community engagement. **More details here (and in the second paragraph), specific to the agency, such as why them, the community information, and knowledge of them.**

As a current Criminal Justice student with an anticipated graduation in May 2027, I have developed a strong theoretical foundation in law enforcement principles, constitutional law, and crisis management. My role as a 1st Assistant Manager at Courtesy Corporation has honed my ability to lead and train a diverse team of over 80 employees while maintaining operational efficiency in a high-pressure environment. This experience has sharpened my decision-making and problem-solving, which are essential for responding to emergency and non-emergency incidents as outlined in the job description. **(Add more specific details here)**

Moreover, I have actively engaged in de-escalation strategies to calm individuals in high-stress situations effectively. My commitment to community service is demonstrated through my volunteer work with organizations such as the Boys & Girls Club and Big Brothers Big Sisters, where I have fostered positive relationships with diverse groups, aligning with \_\_\_\_\_ emphasis on community engagement. **(Add more specific details here)**

I am excited about the opportunity to leverage my skills and experiences to contribute to the \_\_\_\_\_ team. I would welcome the opportunity to discuss my background, dedication to community safety, and commitment to continuous learning, aligning with your agency's values. Thank you for considering my application; I look forward to the opportunity to discuss this exciting opportunity further.

Sincerely,

Hunter D. Moritz